



**INDIANA UNIVERSITY**  
**PURCHASING DEPARTMENT**

**Request for Proposal**  
(RFP-PUR-1700-2025)

For

**BL601 IU #20241161**

**Memorial Stadium Turf and Track Replacement**  
**701 E. 17<sup>th</sup> Street**  
**Bloomington, IN 47408**

**Mandatory Pre-Proposal Meeting:**  
**1/8/25 from 2pm to 3pm (EST)**  
**Location: IU Memorial Stadium (North Entrance)**

**Final Response due no later than**  
**5:00pm (EST-Indiana) on 1/22/25**

Issued by:

John Bodle  
Strategic Sourcing Manager  
Indiana University  
jpbodle@iu.edu  
Issued: 12/19/24

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**Section B: Purpose**

Indiana University (IU) is requesting proposals from firms interested in providing the removal of existing and installation of new exterior artificial turf football game field, and removal and replacement of the rubber track system surrounding the field at IU Memorial Stadium. The intent of this Request for Proposal (RFP) and the ensuing process is to provide companies with the information, requirements, and specifications necessary for the preparation of a professional and comprehensive proposal. Specific terms and conditions are outlined.

Selection of the successful company (Supplier) will be based upon a variety of factors such as:

**Prerequisite requirement:** Supplier must be able to begin work on or soon after 5/14/25 with completion on or before 6/27/25.

**Additional evaluation criteria (listed in order of importance):**

- Quality and performance of turf, shockpad, and infill
- Participant’s ability to both supply and install turf and track surfaces
- Total cost of ownership
- References from Division 1 Power 4 universities
- Diversity within participant’s company
- Acceptance of Terms and Conditions

**Mandatory Pre-Proposal Meeting:**

- Date: 1/8/25
- Time: 2pm to 3pm EST
- Location: IU Memorial Stadium (meet at North Entrance)

As used within this RFP, “Participant” shall refer to those companies receiving and responding to this RFP. “Supplier” shall refer to the successful Participant of the process. “University” shall refer to Indiana University.

**Section C: Background**

Indiana University is one of the largest universities in the nation. Founded in 1820, Indiana University is a public, multi-campus, state-supported educational institution with undergraduate and graduate full-time equivalent students from throughout the U.S. and the world exceeding 114,000. It has more than 23,000 faculty, professional and support staff that support its educational, research and public service missions.

For more general information about the institution, please visit the institution’s home page at <https://www.iu.edu/>.

Memorial Stadium, with a capacity of 52,626, is the home of the Indiana Hoosiers Football team playing in the Big 10 Conference. In 2024, Hoosier football was undefeated at home as a part of their historic 11-1 season and first appearance in the Division I FBS College Football Playoff.

**Section D: Proposal Instructions and Conditions**

D1 All questions and inquiries regarding this document should be submitted via email to the IU Strategic Sourcing Manager, John Bodle, at [jpbodle@iu.edu](mailto:jpbodle@iu.edu) EXCEPT FOR CASES AUTHORIZED IN WRITING by John Bodle, during the span of the activity calendar indicated in this Solicitation (RFP issuance through official notification of award/non-award), participants are to communicate only with John Bodle. Email is the preferred method of contact. A participant(s) who contacts any other individual directly by any means regarding this Solicitation, without the approval of John Bodle may, at the University's discretion, be eliminated from all further consideration. Questions regarding this RFP should be submitted as they occur. Questions asked after the deadline shown in the schedule in Section E will not be answered. **All email correspondence, including questions or proposal responses should always comprise the original email subject line message including the RFP/Project# RFP-PUR-1700-2025 assigned to this project. Purchasing is not obligated to answer your email without following these instructions.**

D2 The proposal must include one (1) electronic version in Microsoft Word format or .pdf format, via the Jaggaer/BUY.IU vehicle, or via email to John Bodle at [jpbodle@iu.edu](mailto:jpbodle@iu.edu). Proposals must be received by the due date/time stated in Section E. A legally authorized representative(s) of the participant must sign the proposal. Proposals should be addressed as follows:

John Bodle  
Strategic Sourcing Manager  
Indiana University  
[jpbodle@iu.edu](mailto:jpbodle@iu.edu)

D3 Samples of each color of proposed turf and infill should be sent to:

Jeff Moulden  
IU Capital Projects  
2901 E. Discovery Parkway  
Bloomington, IN 47408

The deadline for samples to be received: January 22, 2025

D4 The University reserves the right to waive any irregularities, to reject any or all proposals, and to select the proposal that, in the sole opinion of The University, best meets The University's interests. The University also reserves the right to negotiate with potential bidders so that its best interests are served. Proposals will be evaluated on the assumption that the proposed rates are your most favorable.

D5 The University will not pay for any information requested herein, nor is it liable for any costs incurred by the participant in responding to this request. All proposals submitted become the property of the University; they will not be returned and may be subject to the Freedom of Information Act.

D6 Participants may withdraw their proposals prior to the closing time. Proposals received after the time set for receipt may not be considered. The proposal constitutes an offer by the participant, which shall remain open and irrevocable for a period of 90 days.

D7 After the RFP closing time, proposals will be opened and reviewed at the convenience of the University Purchasing Category Manager. There is no public opening.

D8 The University reserves the right to accept the proposal that appears to be in the best interests of Indiana University and to negotiate a contract with that participant using the proposal submitted as a basis.

- D9 The University reserves the right to award multiple contracts if deemed by University to be in its best interest. Consequently, any contract awarded does not provide supplier exclusive rights.
- D10 Any information released either verbally or in writing prior to the issuance of this request shall be deemed preliminary and not binding upon the University in any manner.
- D11 If requested, participants must submit audited financial statements for the past two (2) years (or equivalent data) in order to demonstrate financial capability to provide the required services.
- D12 Participants may be invited to come to Indiana University to provide a presentation about their submission at their own expense.
- D13 The University will not enter into any agreement or execute any contract or affix signature to any document from a participant whose terms, written or verbal, require the University to waive all conditions or requirements negotiated, provided for in this document, our purchase order, or by mutual consent. Any document containing a clause or clauses that serve to supersede all other documents attached to this transaction may be rejected.
- D14 Notwithstanding any other provision of this Request for Proposal, the University expressly reserves the right to:
1. Conduct discussions with any or all participants for the purpose of clarification of proposals.
  2. Accept, reject, or negotiate the terms of any proposal, or any parts thereof, for the purpose of obtaining the best and final offer.
  3. Reissue a Request for Proposal.
  4. Select the finalist(s) based on the University's analysis and evaluation of proposals submitted.
  5. Request presentations of proposals if the University feels further information is appropriate to the decision-making process.
- D15 The University reserves the right to use any and all concepts presented in any reply to obtain the most beneficial and effective path to achieving the desired goals. Selection or rejection of submittals shall not affect this right.
- D16 By virtue of submittal, the participant is attesting that all requirements, terms, and conditions communicated in this RFP, including those listed in the Prerequisites Section, have been read and understood. Unless the responding participant expressly and specifically provides otherwise in its written proposal, the proposal received in response to this Request for Proposal shall automatically be deemed to include the responding participant's agreement to all terms and conditions of the RFP.
- D17 Accessibility Measures and Standards: Supplier shall employ sufficient measures to ensure accessibility and to comply with applicable laws and regulations and relevant industry standards.
- a. Industry Standards: Supplier represents and warrants it has adopted and stays current with a set of commonly used accessibility standards which substantially align with (or are reasonably analogous to) the baseline of standards recommended by Section 508 of the Rehabilitation Act and/or by the Web Accessibility Initiative Web Content Accessibility Guidelines (WCAG) 2.1 AA. The accessibility standards adopted by the Supplier must be published by an independent, authoritative entity and approved by IU. Supplier hereby agrees to use reasonable efforts to provide product maintenance and upgrades in a manner that does not compromise existing product accessibility.

b. Accuracy of Documentation; Remediation: Supplier represents and warrants the accuracy of all documentation and information that it provides to IU with respect to the technical and administrative safeguards it uses to ensure accessibility during the application development lifecycle, including any HECVAT responses or VPAT documentation that Supplier provides to IU upon request. Supplier agrees to remediate any accessibility nonconformities listed in its documentation, as well as any nonconformities that Supplier is aware of and/or discovers outside of its documentation, during the evaluation period (within 120 days from the beginning of this Agreement) at no cost to IU.

c. Notice of Nonconformity: Supplier will notify IU promptly of any material nonconformity to applicable standards and requirements of its product and/or applications of which Supplier becomes aware during the term of this Agreement.

d. Defect handling and resolution: If IU discovers an accessibility defect in the Supplier's product that violates the agreed upon standard(s), the Supplier agrees to manage the defect in accordance with its normal service level agreements related to software defects (and not treated as feature requests or requests of that nature). Further, Supplier agrees to provide IU with a roadmap that identifies the accessibility defect(s) in question alongside a timeline under which Supplier agrees to address the accessibility defect(s).

e. Indemnification: Supplier shall defend, indemnify, and hold harmless IU for all direct costs, expenses, and liabilities incurred by IU as a result of Supplier's breach of the accessibility obligations included in this section, including any costs incurred by IU in providing accommodations required to mitigate accessibility barriers in the Supplier's product. These remedies shall be in addition to any other remedies provided within this Agreement or available under applicable law.

**Section E: Schedule of Events**

Following is the detailed schedule of events for this RFP. The University reserves the right to modify the below schedule.

	ACTIVITY	DATE
E1	Request for Proposal issued.	12/19/24
E2	Mandatory Pre-Proposal meeting at Memorial Stadium, North Entrance.  Mandatory Site Visit. All participants MUST attend this site visit; failure to do so will result in immediate rejection of any proposal.  Participant's expenses for the site visit shall be paid fully by participant.	1/8/25 from 2pm to 3pm EST.  Meet at IU Memorial Stadium North Entrance.
E3	Participants' questions concerning the proposal must be received no later than 5:00 pm Eastern Time, in accordance with Section D1.	1/15/25
E4	Participant questions answered by 5:00pm Eastern Time. If the information is related to substantive content of the RFP, then clarifications will be sent to all known participants of the RFP.	1/17/25
E5	Proposals due by 5:00 pm Eastern Time, in accordance with Section D2.	1/22/25
E6	Selection of supplier on or about	2/7/25

**Section F: Statement of Needs**

**F1 Objectives**

NCAA Division 1 quality artificial turf football field.

**F2 Scope of Work**

**Note: Please also refer to BL601 Memorial Stadium – Turf & Track Replacement Construction Drawings attached in the Buyer Attachments section of this RFP.**

1. Cover/protect existing trench drain around perimeter of existing turf.
2. Remove and dispose of existing artificial turf and infill.
3. Review condition of stone base and fill any areas if/as required.
4. Remove and dispose of existing rubber track surface.
  - a. There is a concrete base under the rubber surface at the north end and an asphalt base under the rubber surface on east/west sides. Review condition of the base materials after rubber is removed and patch any areas if/as required to receive new rubber.
  - b. Install new rubber surfacing; color to be confirmed with Owner prior to installation.
5. Install new shock pad under extents of entire new turf system if/as required to achieve GMAX readings noted below.
6. Install new artificial turf with markings and general colors as shown on drawing. Turf shall have the following characteristics:
  - a. Monofilament fiber, not slit film
  - b. 2-2.5” fiber length
7. Install new infill. The infill shall be:
  - a. A combination of pea gravel/crumb rubber, or approved equal product as determined by the Owner.
  - b. 1.5-2” depth
8. Warranty: 8-year minimum
9. Conduct GMAX test to confirm readings between 135-150 at time of completion.
10. Prior to scheduling of punch inspection, coordinate and facilitate flushing of trench drain/perimeter drainage system to ensure adequate flow.
11. Attend punch inspection with IU and their consulting landscape architect.
12. Complete punch items and provide as-built drawing.
13. Leave site clean, repair any damage caused by work to original condition.

**Section G: Notices**

With the exception of notice of termination, any written notice called for in the Agreement may be given by personal delivery, first class mail, overnight delivery service, email or facsimile transmission. Notices given by personal delivery will be effective on delivery; by overnight service, on the next business day; by first class mail, five business days after mailing; and by email or facsimile, when an answer back is received. Notices shall be sent to:

Indiana University	Supplier
John Bodle	Name
Indiana University Purchasing Department	Company
2709 E. 10 <sup>th</sup> Street	Address
Bloomington, IN 47408	Address continued
<a href="mailto:jpbodle@iu.edu">jpbodle@iu.edu</a>	E-mail address
Phone: 812-856-1767	Phone

**Section H: Proposal Response**

The participant's response to this proposal should include answers to the following series of questions. So that the RFP Team can easily follow the questions and responses, please assure that the question is stated immediately before the response. Any deviation from this format and sequence may result in the proposal being immediately rejected.

- H1 All proposal responses must include:
  - H1.1 The name, address, phone and fax number, and email address for the duly authorized agent submitting the proposal.
  - H1.2 Full description of company, including experience, qualifications and organizational chart.
  - H1.3 Documentation of any intent to use another company(ies) or private individual(s) as a subcontractor(s) for any part or the whole of the services offered in response to this RFP. Indiana University reserves the right to approve or reject any subcontracting agent or to reject proposals based on the use of subcontracted work.
  - H1.4 Completed Non-Collusive Certificate (Included in Prerequisites Section of the JAGGAER/BUY.IU RFP).
  - H1.5 Completed Supplier Diversity form (Included in Prerequisites Section of the JAGGAER/BUY.IU RFP).
  - H1.6 Completed Federal Debarment Certification form (Included in Prerequisites Section of the JAGGAER/BUY.IU RFP).
  - H1.7 Completed Sustainability Questionnaire (Included in Prerequisites Section of the JAGGAER/BUY.IU RFP).
  - H1.8 Proof of minimum insurance requirements (as specified in Prerequisites Section of the JAGGAER/BUY.IU RFP).
  - H1.9 Copies of all documents that could become a part of a final Agreement arising from this process. A legal review of the Participant's proposed Agreement terms will be part of the criteria in evaluating the Participant's offer.
  - H1.10 References from previous clients.
- H2 Describe in detail your company's capability of providing the services required in Section F.
- H3 Describe in detail exterior artificial turf projects your company has executed in the past 5 years for NFL stadiums.
- H4 Describe in detail exterior artificial turf projects and track surfacing projects your company has executed in the past 5 years for NCAA Division 1, Power 4 Universities.
- H5 Describe your methodology for providing these services, how you organize your team and the IU team, and how you ensure you deliver a quality product that meets expectations.
- H6 Describe the individual staff members in your company that would be assigned to this project and include their resumes.

H7 Describe how you would break down this project into specific tasks with a timeline and assigned costs, using the outline in Section F as a guideline.

H8 This will be a fixed price quote.

H9 Signature: the submission must be signed by a legally authorized agent of the firm.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_