



Self-Governed Student Organization Financial Support Confirmation

I, _____ (printed name), am the fiscal officer of _____ (Account #), and I confirm that:

(1) _____ (the "SGSO") is an active Self-Governed Student Organization registered with the Division of Student Affairs; and

(2) The unit/departmental funds to be provided to the SGSO via BUY.IU Check Request supports the activities described below, which further the mission of Indiana University.

(3) SGSO Advisor: _____

Activity Description:

Activity Date(s): _____

Requested Unit/Departmental Support Amount: \$ _____

Fiscal Officer Signature: _____

Date: _____

Unit/departmental payments to SGSOs for support must be reasonable under the circumstances and must be processed through BUY.IU. Departments are not to use the IU purchasing system to buy items on behalf of the SGSO. The system should only be used as a means to provide funds in support of the organization. Confirm with the SGSO their BUY.IU supplier ACH is correct and active prior to processing payment, since ACH disbursement is standard procedure. To request funds to support a Self-Governed Student Organization, submit a BUY.IU Check Request Form: Prizes, Honors, and Non-IU Student Awards with this completed Self-Governed Student Organization Financial Support Confirmation form as supporting documentation for your request.