

Indiana University Office of Procurement Services

STANDARD OPERATING PROCEDURE

SOP NO:	SOP-PURCH-01
SUBJECT:	Conflicts of Interest, Public Servants
SOURCE:	Indiana State Statute 35-44.1.1-4(b)
ORIGINAL DATE OF ISSUE:	3/5/2019
DATE OF LAST REVISION:	7/3/2019
DISCLAIMER:	The information provided in this Standard Operating Procedure (SOP) is designed to provide helpful information on this procedure. Purchasing reserves the right to determine on a case by case basis if a SOP should be adjusted for a particular situation. This SOP is not intended to cover each and every situation nor can it anticipate specific circumstances.
RATIONALE:	To comply with the state statute and provide Indiana University employees Conflict of Interest Information
PROCEDURES	Review the requirements for conflict of interest disclosure at this website: https://one.iu.edu/task/iu/conflicts-of-interest-and-commitment-coi-c-disclosure-form On annual basis complete and submit the COI disclosure form located on the above link.
Cross References:	UA-17 Conflicts of Interest and Commitment